

EMERGENCY WAIVER OF TWO WEEKS NOTICE

PURPOSE:

This form provides a method for waiving the two (2) weeks advance notice required before removing a child from a foster home.

WHEN TO USE:

The waiver is to be secured at the time of placement in:

- a. Emergency foster homes; or,
- b. Placements in a regular foster home which is intended to be for less than two (2) weeks.

NUMBER OF COPIES AND DISTRIBUTION:

Form CS-44 is completed by the Children's Services Worker (CSW) and the foster parent(s). The canary copy is to be retained by the foster parent(s), and the white copy is to be filed by the CSW in the foster home case file.

INSTRUCTIONS FOR COMPLETION:

Child Information

Name of Foster Child: The CSW enters the name of the foster child.

Original Placement Date: The CSW enters the date the child was placed in this foster home.

Foster Parent Information

Foster Parent Signature: The foster parent(s) signs and dates the form.

Address: The foster parent enters his/her address.

Telephone: The foster parent enters his/her telephone number.

DFS Information

Children's Services Worker: The CSW signs and dates the form.

County: The CSW enters the county in which the county office is located.

RETENTION:

This letter is retained in the foster home case file until the case file is destroyed.

MEMORANDA HISTORY: CS88-91